



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Human Resource Development, Govt. of India)



No. CBSE/Aff.3320282/Govt. Wing/2019/21591-94

Dated 30/10/2019

The Secretary to Govt. India,
Ministry of Tribal Affairs,
Room No. 721, 'A' Wing, Shastri Bhawan,
New Delhi-110001.

Sub: Approval of Middle Class Syllabus (I – VIII) to Eklavya Model Residential School, Vill. & Post -Dongariya, Marwahi, Bilaspur, Chattisgarh-495118.

Sir/Madam,

With reference to your application dated 28.06.2019 and subsequent correspondence with the school / inspection in this regard, I am directed to convey the grant for Provisional approval of the Competent Authority of the Board for **Middle Classes syllabus** for a period of **two years w.e.f. 01.04.2019 to 31.03.2021.**

The above sanction is subject to the fulfillment of the following conditions:

1. The school will be inspected by the Inspection Committee constituted by the Board after three months.
2. The affiliation Code Number allotted to your school is **3320282**. This may please be noted and quoted for any correspondence with the Board.
3. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE for Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for (Middle/Secondary/Sr. Secondary School Examination) and changes made therein from time to time.
4. The school should go through the provision of **Affiliation and Examination Bye-Laws** and keep a **copy there of** for reference purpose and also advised for visit CBSE websites <http://cbseacademic.nic.in/> & <http://cbse.nic.in> for updates. The school is expected to see circulars on these CBSE websites at least once every week.
5. The school shall submit their information through Online Affiliation School Informat System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018 Link for OASIS is available on Board's website: www.cbse.nic.in.
6. The school will follow the RTE Act, 2009 and instructions issued thereon by CBSE/Respective State/UT Govt. from time to time.
7. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board.
8. The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books as per the academic level of students shall be made available in the library.
9. The school should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure **Computer student ratio of 1:20** at least, Proper software along with facility of Board Band connectivity with the feature of "internet always on" from any service provider to be ensured.
10. The school will also abide by the conditions of Recognition/NOC prescribed by the State Government concerned.
11. The school is required to restrict the number of sections as per the infrastructure facilities available in the school as per 4.8 of Affiliation Bye-Laws. The **optimum number of students** in a section of a class should not be more than 40 and number of students shall preferably be proportionate to each other.
12. The **section teacher ratio of 1:1.5** is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye-Laws of the Board.

Contd../-2-



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Phone (off.) : 011-22509256-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in



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:-2:-

13. The school and its records shall be open for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
14. As per Rule 14.18, the school shall supply information and returns called for by the Government/Local Authority within the prescribed time given for its furnishing to the authority concerned. The school should prepare its annual report containing comprehensive information including name, address postal and e-mail, telephone numbers, affiliation status, period of provisional affiliation, details of infrastructures, details of teachers, number of students and status of fulfillment of norms of affiliation Bye-Laws and upload same on the school's website before 15th September of every year (Rule 14.5).
15. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules.
16. The school will strictly adhere with all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students (4.7.1 & 4.7.2)
17. Teachers are to be educated to avoid **Corporal Punishment**.
18. As per rule no. Rule (14.15), facilities for physically challenged students (s) should be adequately provided and every school shall promote inclusion of student(s) with disabilities/special needs in the normal school as per provisions of the 'Rights of Persons with Disabilities Act 2016'.
19. The school shall take care of **Health, sanitation drinking water, Building Safety, Transport Safety and fire safety** requirements in accordance with rule no. (4.7.7).
20. The school has to constitute a committee for protection of woman from **sexual harassment** at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P Criminal No. 666-70 of 1992 Vishaska and other vs State of Rajasthan and other delivered on 13.8.1997 Refer rule no. (14.25).
21. Fees should normally be charged under the heads prescribed by the Department of Education of State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged/collection in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure in accordance with Rule No. 7.1, 7.2 & 7.3. Fees charges should be commensurate with the facilities provided by the institution.
22. The school should not use the facilities available for commercialization:-
- As per rule no. 9.1.3 (ii) It shall be ensured that the school is run as a community service and not as a business and that commercialization does not taken place in the school in any shape whatsoever.
23. **15.1 Franchises schools.**
A school seeking affiliation OR affiliated to the Board may enter into an agreement with a Franchiser for the limited purpose of getting academic support, academic guidance, training of manpower and extra & co-curricular activities only.
24. **Admission of students rule No. 2.4.5(a) & (b):-**
25. **Admission of Students rule No. 2.4.5(a) & (b):-**
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| (a) | Admission in the school affiliated to the CBSE shall be made without any distinction of gender, disability, religion, race, caste, creed and place of birth etc. Reservation, if any, shall be governed by the applicable Education Act/Rules of the appropriate Government. |
| (b) | For the purpose of admission and extent of schools' responsibility for Free and Compulsory Education the school shall be governed by the provisions of the Right to Children to Free and Compulsory Education Act, 2009 and the rules framed there under. |
26. School will not prepare any student/start class for **any other Board** expects CBSE from their CBSE affiliated school building/premises.
27. **As per rule 14.2.2.** no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board 's Examinations.



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Contd. L-3

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: -3- :

28. Running of classes of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
29. Each school affiliated/ to be affiliated with the Board shall frame **Service Rules** for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye-Laws Rule (5.2 & 5.3).
30. **Pay and allowances** to staff should be revised from time to time to bring it at par with that of State Government. Further, **Salary and service conditions** of staff should be fixed in accordance with rule no. 5.2 & 5.3.
 - a) The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India.
 - b) Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
31. **School infrastructure and teachers** should be made available as per rule no. 9.1.10 for **Examination** conducted by the board and evaluation of answer scripts.
32. As per rule no. 2.3.8 every affiliated school is required to develop their own website containing comprehensive information such as affiliation status, details of infrastructure details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
33. As per rule 2.4.6 & 2.4.7 the school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of private publishers. The content must be scrutinized carefully to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. The school will be responsible if prescribed books are found having such content. Provided also that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and owe the responsibility.
34. As per (RTE act 2009 and Chapter IX rule No. 53.2.2(a) and 53.3) a teacher appointed to teach class I to V and VI to VIII should pass in the Central Teacher Eligibility Test (CTET)/State Teacher Eligibility Test (TET) conducted by the appropriate Government in accordance with the guidelines framed by the NCTE for the purpose.
35. As per rule no.16.1 every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
36. The school will create Reserve Fund as per the requirement of the Affiliation Bye-Laws.
37. The school is required to follow the safety guidelines as per rule 4.7.6.
38. The school shall apply for further Extension of Provisional Affiliation 'Online' through www.cbseaff.nic.in with prescribed fee and other essential documents as per the time period given by the Board in this regard before the expiry of the date of provisionally affiliation otherwise penalty as per rules will be charged for late execution of application.
39. The school should not start class IX/X/XI/XII (as the case may be) without written approval of the Board. The Board shall not be responsible for any consequences in case class IX/X/XI/XII are started without obtaining the prior approval of the Board and without following the Affiliation Byelaws.
40. In case of established violation of Affiliation Bye-Laws, directions given in the circulars and any of above mentioned conditions by the school, the school would be liable for penalty under Rule No.12.2 of Affiliation Bye-Laws.

Contd../-4-



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: -4- :

41. Some of the important rules to be adhered to by the school were given above for drawing specific attention of the school authorities. However, the school authorities are required to acquaint themselves with the rules contained in Affiliation, Examination Bye-Laws and circulars issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school.
42. The affiliation of the school is subject to the fulfillment of the following special conditions. The school is required to comply with the conditions mentioned below and report specific compliance with documentary and photographic evidence ONLINE within a period of **three months** from the date of this letter. In case of non compliance of these conditions the school will be liable for action as per rules:-
1. The school is required to appoint special educator as per Rule No. 2.4.11 of Amended Affiliation Bye-Laws of the Board 2018.
 2. The school is required to follow the safety guidelines as issued by the Board vide Circular No. 9/2017 dated 12.09.2017 captioned "Safety of Children in Schools".
 3. The school is required to submit Establishment Letter.
 4. The school is required to appoint qualified Librarian & PTI.
 5. The school is required to appoint more TGTs.
 6. Enrollment is high Class VI to X. The school is required to follow the rule code as per New Affiliation Bye-Laws 4.8 and maintain the ratio of the students to classroom.
 7. The school is required to submit latest Fire Safety Certificate issued by the Fire Department.
 8. The school is required to submit latest Safe drinking Water & sanitary condition certificate issued by the State/Govt.
 9. The school is required to submit latest Building Safety Certificate issued by the Competent Authority of the State/Govt.
 10. The school is required to follow the rule code as per New Affiliation Bye-Laws 4.8 and maintain the ratio of students to classroom.
 11. The School is required to send staff for teachers training.
 12. The School is required to maintaining its accounts separately from the Society/ trust/company duly audited by the C.A.

ASSISTANT SECRETARY (AFF.)

Copy to:-

1. The Principal, Eklavya Model Residential School, Vill. & Post -Dongariya, Marwahi, Bilaspur, Chattisgarh-495118.
2. The Regional Officer, CBSE Regional Office, 6th Floor, Alok Bharti Complex Shaheed Nagar, Bhubaneswar -751007.
3. The AMC Unit, CBSE, Preet Vihar, Delhi.
4. The Section Officer, Single Window Cell CBSE Preet Vihar Delhi-92 with reference to Single Window Cell Registration no. 42209 dated 04/09/2019.

ASSISTANT SECRETARY (AFF.)



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